

2021 SOFT SKILL COURSES

Having to choose the right training provider can be one of the toughest decision for you and your HR or Training personnel.

Reasons to train with IDC Training House:

1. Engage with **Training Specialist** worldwide
Working hand-in-hand with specialist with minimum 20 years of experience in the related field. IDC is bringing you the world class training specialist so that you can learn from the best.
2. Using simplified course notes - **Making Learning Easy**
Those who came for our training always praise us for the course notes that we use. Our course note makes learning easy for them when it comes to theories and formulas.
3. Committed to providing **Quality Training and Services**
Assuring you the best service at all times, we remain. From pre training customization to post training evaluation, IDC is committed to provide quality programs not only to meet, but also to exceed our client's expectations on their corporate training.

SOFT SKILLS

HIGH PERFORMING INDIVIDUAL & TEAM EFFECTIVENESS	
CREATIVITY, INNOVATION & PRODUCTIVITY	COMMUNICATION & INTERPERSONAL DEVELOPMENT
<input type="checkbox"/> Creative Thinking & Problem Solving using Lego <input type="checkbox"/> BrainPower: Whole Brain Creativity and Innovation <input type="checkbox"/> Eating an Elephant - Time Management <input type="checkbox"/> Managing Stress with Colour Therapy <input type="checkbox"/> Cost Reduction Without People Reduction <input type="checkbox"/> Excellence Mindset In Achieving Success Using NLP <input type="checkbox"/> Others: _____	<input type="checkbox"/> Connecting with Anyone, Anywhere! <input type="checkbox"/> Dealing with Difficult People Effectively using NLP <input type="checkbox"/> Effective Business Writing Skills <input type="checkbox"/> Elevating EI (Emotional Intelligence) in Workplace <input type="checkbox"/> Outstanding Presentation Skills <input type="checkbox"/> Managing Stress with Colour Therapy <input type="checkbox"/> Being Canny & On Your Feet Using NLP <input type="checkbox"/> Others: _____
MOTIVATION & ATTITUDE	WEALTH MANAGEMENT
<input type="checkbox"/> Connect! Effectively Building Instant Rapport With NLP <input type="checkbox"/> Changing Mindsets For High Performance <input type="checkbox"/> Attitude Can Affect Performance <input type="checkbox"/> I Am Empowered <input type="checkbox"/> Mind Transformation: Inspire Team to Embrace Change <input type="checkbox"/> Positive Work Attitude: The Power to Peak Performance <input type="checkbox"/> Achieving Dreams with Mind Power <input type="checkbox"/> Others: _____	<input type="checkbox"/> Business Way To Freedom: How To Build Your Business & Niche <input type="checkbox"/> Finance and Investment <input type="checkbox"/> Finance for Non Finance Managers <input type="checkbox"/> Others: _____

DEPARTMENT SPECIFIC & ORGANIZATIONAL	
SALES & NEGOTIATION (ENGLISH / MANDARIN)	SERVICE LINE & HOSPITALITY
<input type="checkbox"/> High Sales Effectiveness using NLP <input type="checkbox"/> Psychology of Influencing & Negotiation Using NLP <input type="checkbox"/> Are you still a sales Champion? <input type="checkbox"/> Key Account Management Sales Skills <input type="checkbox"/> Sales Motivation using NLP <input type="checkbox"/> Smart Selling Skills <input type="checkbox"/> Ultimate Persuasive Selling Skills using NLP <input type="checkbox"/> Winning Sales through Consultative Selling <input type="checkbox"/> Others: _____	<input type="checkbox"/> Art of Handling Difficult Customers <input type="checkbox"/> Customer Service Excellence <input type="checkbox"/> Your Image, Your Brand <input type="checkbox"/> Phone Calls that People Remember <input type="checkbox"/> Retail Selling and Front Line Customer Service Skills <input type="checkbox"/> The Art of Diners for Top Management / Directors <input type="checkbox"/> Others: _____

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TEAM BUILDING <input type="checkbox"/> The Urban Race ~ a.k.a. Amazing Race <input type="checkbox"/> Finish Strong <input type="checkbox"/> Positive Power Bus <input type="checkbox"/> Tribal Planet ~ a.k.a. Survivor <input type="checkbox"/> M.O.V.E. on Superb Mindset <input type="checkbox"/> Align! Beyond Teambuilding / Aligning Teams with A Common Purpose <input type="checkbox"/> Others: _____	QUALITY, PRODUCTION, PROCESS IMPROVEMENT & MAINTENANCE MANAGEMENT <input type="checkbox"/> 5S - The Japanese Art of Achieving Success at Workplace <input type="checkbox"/> Chemical Safety <input type="checkbox"/> Occupational Safety And Health Awareness <input type="checkbox"/> Practical KAIZEN for Continuous Improvement <input type="checkbox"/> Pumps & Compressors Fundamentals <input type="checkbox"/> Root Cause Failure Analysis <input type="checkbox"/> Safety Incidents Investigation <input type="checkbox"/> Others: _____
HUMAN RESOURCES & MANAGEMENT ENHANCEMENT	
TRAINING, LEARNING & DEVELOPMENT <input type="checkbox"/> Competency Based Interview <input type="checkbox"/> How To Conduct And Implement A Training Needs Analysis <input type="checkbox"/> Behavioural Interviewing Skills <input type="checkbox"/> Train the Trainer (TTT) <input type="checkbox"/> Training Needs Analysis <input type="checkbox"/> Others: _____	MANAGING DIVERSITY <input type="checkbox"/> Intercultural Understanding & Collaboration Across Cultures <input type="checkbox"/> Managing Today's Multi-Generational Workforce <input type="checkbox"/> MBTI (Myers-Briggs): Tool to Discover Personalities, Enhance Team Productivity & Reduce Conflicts <input type="checkbox"/> Unlocking the Keys to Managing Generation Y <input type="checkbox"/> Others: _____
LEADERSHIP & MANAGEMENT <input type="checkbox"/> Dynamic Teamwork for Dynamic Performance <input type="checkbox"/> Business in Turbulent: How to build your business & niche in any economy <input type="checkbox"/> Performance Management by Evaluation <input type="checkbox"/> Psychology for People Management <input type="checkbox"/> Resilient Leadership skills using NLP <input type="checkbox"/> Anger Management & Violence Prevention Skills <input type="checkbox"/> Coaching and Mentoring <input type="checkbox"/> Effective Management & Leadership Skill using NLP <input type="checkbox"/> Manage Conflict Gracefully <input type="checkbox"/> Others: _____	OTHERS <input type="checkbox"/> Soft Skills in Mandarin by Taiwan Trainer <input checked="" type="checkbox"/> 21世纪领导者的修炼『由对话引导凝聚团队共识』凝聚共识方向一致 Cultivation of 21st Century Leaders - Reaching Group Consensus Through Dialogue <input checked="" type="checkbox"/> 开启销售的服务技巧 Turning Service into Sales <input checked="" type="checkbox"/> 人际关系建立与沟通技巧提升及服务与客诉处理“心”技巧 Interpersonal & Communication Skill Improvement & Dealing with Customer Complaints with Your heart <input type="checkbox"/> Languages <input checked="" type="checkbox"/> English / Mandarin / Business Communication

ISO

ISMS (ISO / IEC 27001:2013)
<input type="checkbox"/> ISMS Implementor <input type="checkbox"/> ISMS Auditor / Lead Auditor (A17533)
BCMS (ISO / IEC 22301:2012)
<input type="checkbox"/> BCMS Implementor <input type="checkbox"/> BCMS Auditor / Lead Auditor (A17564)
OTHERS
<input type="checkbox"/> ISO (9001:2015) Transition <input type="checkbox"/> Others: _____

WANT TO KNOW MORE?

Please EMAIL this form to info@idc-training.com OR FAX to +603-80687720

Name: _____	Salutation: _____
Email: _____	Job Title: _____
Organization Name: _____	Mobile No: _____
Company Contact No. / Direct Line: _____	

